

REPORT OF HARASSMENT

Name of Complainant:

\_\_\_\_\_

For Students, School Attending:

\_\_\_\_\_

For Employees, Position and Location:

\_\_\_\_\_

Address, Phone Number

\_\_\_\_\_

and Email Address:

\_\_\_\_\_

\_\_\_\_\_

Date(s) of Alleged Incident(s) of Harassment:

\_\_\_\_\_

Name of person(s) you believe harassed you or others:

\_\_\_\_\_

If the alleged harassment was toward another, please identify that person:

\_\_\_\_\_

Please describe in detail the incident(s) of alleged harassment, including where and when the incident(s) occurred. Please note any witnesses that may have observed the incident(s). Please include a description of any past incidents that may be related to this complaint. Attach additional pages if necessary.

I certify that the information provided in this report is true, correct and complete to the best of my knowledge:

\_\_\_\_\_  
Signature of Complainant                      Date

Complaint Received By: \_\_\_\_\_  
(Principal or Compliance Officer)                      Date