

# NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION

**DO NOT SUBMIT THIS FORM TO THE VIRGINIA DEPARTMENT OF EDUCATION.**  
**PLEASE FORWARD THIS COMPLETED FORM TO ESSEX COUNTY PUBLIC SCHOOLS.**

***Parents seeking to provide home instruction must complete Section I of this form.***  
***Parents seeking a RELIGIOUS EXEMPTION must complete Section II of this form.***

## **SECTION I**

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by [§ 22.1-254.1](#) of the Code of Virginia, in lieu of having them attend school for the school year 20\_\_\_\_\_ - 20\_\_\_\_\_.

Name(s) of Child(ren)	Date of Birth	Grade Level
_____	_____	_____
_____	_____	_____
_____	_____	_____

I wish to be recognized as eligible to provide home instruction by selecting the option indicated below. (Check one below.)

- I have a high school diploma or a higher credential.**  
(Attach a copy of the documentation that shows this information.)
- I have the qualifications prescribed by the Board of Education for a teacher.**  
(Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education.)
- I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.**  
(Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school, the courses in which each child is enrolled, and a description of a program of study or curriculum you will use for home instruction. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, you must submit a copy of that program of study or curriculum to the school division.)
- I have attached to this notice a statement which describes why I am able to provide an adequate education for my child (ren).**

As prescribed in [§ 22.1-254.1](#) of the Code of Virginia, I have included or will provide the school division with a description of the curriculum and evidence of having met one of the above criteria along with this Notice by **August 15** of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.

**I understand that by August 1 following this school year, I must provide evidence of educational achievement as prescribed in [§ 22.1-254.1](#) of the Code of Virginia, which defines the requirements for home instruction.**

I hereby certify that I am the parent or guardian of the child(ren) listed above.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name, Address, and  
Phone Number

\_\_\_\_\_  
*(Please print or type).*

***The Essex County Public School Division understands that parents are entitled to request home schooling as an option for their child's education program. In order to better serve our community, we are asking parents to answer the following question:***

**What is the primary reason for choosing to home school your child?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION II**  
**(Religious**  
**Exemption)**

Parents seeking a religious exemption must petition the Essex County School Board and show that, by a reason of bona fide religious training or belief, the pupil, together with his parents, is conscientiously opposed to attendance at school.

The written petition that requests the religious exemption must be attached to this form. In addition, the following signatures are required:

\_\_\_\_\_ Parent/Guardian Signature

\_\_\_\_\_ Child Signature

Essex County Public Schools will contact the Parent/Guardian and Student each year (Section III) to:

- verify that the student remains a resident of Essex County, and
- verify that the religious exemption is still desired.

I hereby certify that I am the parent or guardian of the child(ren) listed above.

\_\_\_\_\_ Parent/Guardian Signature

\_\_\_\_\_ Date

*(Please print or type.)*

Name, Address, and  
Phone Number

\_\_\_\_\_  
\_\_\_\_\_

**SECTION III**

Please sign below to verify that you and your child still reside in Essex County and that you and your child wish to continue homeschooling under a religious exemption.

\_\_\_\_\_ Name of Parent/Guardian

\_\_\_\_\_ Parent/Guardian Signature

\_\_\_\_\_ Name of Child

\_\_\_\_\_ Child Signature

\_\_\_\_\_ Address

\_\_\_\_\_ Phone Number